



MECON LIMITED
(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002;

Phone: 0651-2483000

CIN No.: U74140JH1973GOI001199

Ref. Adv. No:11.73.4.6/2018/Reg/11 dated : 23/11/2018

REQUIREMENT OF MANAGEMENT TRAINEES (ENGINEERING AND NON-ENGINEERING DISCIPLINES)

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from committed, result oriented, suitably qualified individuals for the post of Management Trainee (Technical) and Management Trainee (Corporate Services) in different discipline in the regular scale of pay Rs. 20600 -3 % - 46500/- (E-1) as per details given below:

1. Post, Number of Post, Qualification:

Post Code	Name of the Post	Name of Discipline & No. of Vacancy	Qualification (From an Indian University/ Institute recognized by UGC/ AICTE/ Council of Architecture)
01	MT (T)	Civil – 05 Architecture - 01 Mechanical - 08 Electrical - 04 Instrumentation – 01 Metallurgy – 02 Mining – 03 Computer Sc. – 01	Degree in relevant branch of Engineering
02	MT(CS)	HR - 02	PG Degree/ PG Diploma/ MBA/ MSW/ MA with specialization in HRM/ Personnel Management/ IR/ Labour Management/ Organizational Development/ HRD/ Labour Welfare or equivalent (Minimum 2 years Duration).
03	MT(CS)	Marketing - 02	MBA / PGDM/ PGDBM or equivalent in Marketing (Minimum 02 years duration).
04	MT (CS)	Corporate Communication - 01	PG Degree/ PG Diploma in journalism & Communication/ Journalism & Mass Communication/ Communication/ Journalism/ Mass Communication/ Broadcast Journalism/ Media Communication/ Public Relations or equivalent (Minimum 2 years duration).

Note: Scale of pay is due for revision.

2. Equivalent engineering qualifications for Post code 01:

Disciplines advertised	Relevant Engineering disciplines
Civil	Civil Engineering
Architecture	Architecture

Mechanical	Mechanical Engineering, Production Engineering/Technology
Electrical	Electrical Engineering, Electrical & Electronics Engineering
Instrumentation	Instrumentation Engineering, Electronics & Instrumentation Engineering, Instrumentation & Process Control Engineering, Control & Instrumentation Engineering
Metallurgy	Metallurgical Engineering
Mining	Mining Engineering/Technology
Computer Science	Computer Science / IT

Note :

- I. The prescribed qualifications should be acquired through **Regular Full Time Mode only**.
- II. The eligibility criteria marks under educational qualification means total cumulative marks for all the year/semesters/trimesters (as applicable) taken together.
- III. If Division/Class/Letter Grades (CGPA/OGPA/DGPA/SGPA etc) are awarded instead of marks, the applicants should clearly indicate its numerical equivalent up to 2 decimal points, so as to check the eligibility percentage. In absence of such information applications are liable for rejection. A supporting document from respective university/college/institute towards Division/Class/Grade to percentage conversion is required to be produced by the provisionally shortlisted candidates at the time of interview.
- IV. The number of Post/category/discipline mentioned may be increased/decreased depending upon requirement at the time of appointment.
- V. The candidates appearing in final qualifying degree examination in 2019 are also eligible to apply. If finally selected, such candidates will have to submit the documentary evidence of having passed the qualifying degree examination with prescribed percentage of marks by 31-07-2019.

2. Eligibility Criteria:

- I. Upper Age Limit: 28 Years
- II. Minimum percentage of Marks in prescribed qualification:
 - General – 65 %
 - OBC – 65%
 - SC/ST – 55%

3. Cut off Date: 31-05-2019 (for Age and prescribed Qualification)

4. Place of Posting: Any Project/Location/Office of the Company, as per the requirement.

5. Other terms and conditions will be as applicable to Management Trainees in the company.

6. Application Fee:

- Candidates are required to make a payment of Rs. 1000/- (Rs. One thousand only) as Application Fee through Online mode in **Bank of Baroda, Lalpur Ranchi Branch, IFSC Code: BARB0LALRAN (5th Character is zero), A/c no. 41110200000192, Beneficiary Name: MECON Limited (Current Account)** and enter the Transaction details in the online application form. Candidates belonging to SC / ST, Persons with Disability (PwD) and Ex-servicemen category are exempted from payment of fee.
- Application without fees/ less fee shall be rejected.
- **Application fee is non-refundable.**

7. How to Apply :

- a. Candidates satisfying the conditions of eligibility criteria shall apply on-line through our website www.meconlimited.co.in -> **Careers** -> **Career Opportunities** from **01.12.2018 to 02.01.2019**. No other mode of submission of application is allowed.
- b. Before applying on-line, a candidate must have an active email ID and a mobile phone number. Any important information including Corrigendum / Changes / Updates, and information to candidates and general instructions (including call letters for interview) during the course of engagement process shall be made available either through the website or on the e-mail id provided by the candidates. Candidates may therefore provide a valid e-mail id and mobile phone number and **keep it active for atleast one year**.
- c. The candidates are required to upload the following in JPG/JPEG format:-
 - i. Scanned copy of Latest passport photograph (Size not exceeding 40 KB)
 - ii. Scanned copy of signature (Size not exceeding 40 KB)
 - iii. Transaction receipt for payment of application fees (If Applicable) (Size not exceeding 01 MB).
- d. Queries, if any, may be addressed to the following e-mail id recruit@meconlimited.co.in or Contact No.0651-2483571/2483043. For IT related queries, you may reach IT Cell of MECON at itranchi@meconlimited.co.in or Contact No. 0651-2483414.
- e. MECON shall not be responsible, if candidates fill up their details wrongly and consequently their application is rejected.
- f. MECON will not be responsible for any candidate for not being able to submit their on-line application within the last date on account of system error or for any other reasons.
- g. **A Candidate can apply for one post only.**

Important Dates:

Sl. No.	Activity	Date
1.	Opening date for submission of On – line application.	01.12.2018 (06:00 PM)
2.	Closing date for submission of On – line application.	02.01.2019 (06:00 PM)

8. Selection Mode:

- The selection process shall comprise of Written Test and Interview. The weightage of written test and personal interview shall be 80:20. The candidates who qualify the written test based on their performance (merit) and eligibility and reservation and relaxation guidelines of Government of India shall be called for interview. The final selection shall be based on performance (merit) in Written Test and Interview together and the reservation & relaxation guidelines of Government of India.
- The candidates should ensure their eligibility as mentioned under eligibility criteria before applying. Admission to appear in the written examination will be purely provisional and subject to verification of information/ documents at the time of interview, if shortlisted or even at a later stage.

9. General Conditions :

- a. Candidates are advised to carefully read the full advertisement for details of eligibility criteria before submission of application. **Multiple applications from the same person against a post is not permitted and such applications are liable to be rejected.**
- b. Reservation and relaxations for SC/ST/OBC (non-creamy layer)/PwD (Person with Disability) & Ex-servicemen (ESM) candidates shall be as per Government of India guidelines. In case of a candidate who is eligible for relaxation under more than one of the above categories, the age relaxation will be available as per Govt. of India guidelines.
- c. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBC (Non Creamy Layer) candidates and such candidates will have to indicate their category as General. Category once filled cannot be changed subsequently.
- d. Mere submission of application and fulfilling the eligibility criteria gives no right to appear for Test and/or employment. The management reserves the right to short list the candidates for Test/Interview. No correspondence shall be entertained about the outcome of the application.
- e. MECON reserves the right to cancel/restrict/modify or alter the recruitment process and also reserves the right to increase/decrease/add/delete any post or discipline, if arises without issuing any further reason or assigning any reasons whatsoever.
- f. Furnishing of wrong/false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong/false information. If at any stage during the recruitment and selection process, it is found that a candidate has furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected forthwith.
- g. The joining of the selected candidate shall be subject to being found medically fit by the medical Board of Company's Hospital (Ispat Hospital, Shyamali, Ranchi).
- h. Any update, corrigendum etc of this advertisement shall be posted at Company's website - www.meconlimited.co.in only. Hence candidates are requested to regularly check the website.
- i. Canvassing in any form shall disqualify the candidate.
- j. Only Indian Nationals are eligible to apply.
- k. Any dispute with regard to the recruitment against this advertisement shall be under the legal jurisdiction of Ranchi (Jharkhand) district only.

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